

REQUEST FOR PROPOSALS

FOOD CATERING SERVICE

STASTNY COMMUNITY CENTER, JUNE 16, 2022



EVENT DESCRIPTION

The Thayer County Economic Development Alliance (TCEDA) is seeking proposals from Thayer County catering businesses for their Annual Meeting banquet. The event will be held at the Stastny Community Center, 1350 Dove Rd, Hebron, NE 68370. Social networking hour will begin at 5:30pm with the meal served at 6:30pm. We anticipate approximately 100 attendees. Upon receipt of the RSVPs, we will confirm the total number of attendees on the deadline date selected by caterer.

SERVICES REQUESTED

TCEDA is accepting proposals for food only with the following requirements:

- Meal to be served buffet style
- Per plate cost around \$15/serving or best option (with prices increasing, this can be discussed. Please contact TCEDA with concerns)
- Silverware, plates, linens, napkins provided by TCEDA
- Menu to include:
 - Salad present at each table setting with dressing
 - Two meat entre options (beef, chicken, or pork)
 - Potato
 - Veggie side
 - Bread & butter
 - Dessert (buffet style or at each table)
 - Tea, water, and coffee selections and provide cups

Caterer will have full use of kitchen. Caterer must include number of tables needed for the buffet and dessert table if needed.

DELIVERY OF PROPOSALS

Responses to this request are **due no later than 5:00pm on Tuesday, May 24th**. Please deliver your proposal by email to director.TCEDA@gmail.com or in person to TCEDA, 310 Lincoln Ave, Hebron, NE 68370. To obtain more information regarding this opportunity, please contact TCEDA office (402) 768-7407. TCEDA will notify selected caterer by June 1st.